

MINUTES

**Tuesday, July 29, 2025 – 10:00 a.m.
Synergy Business Park – Kingstree Building
Pee Dee Conference Room
110 Centerview Drive, Columbia, SC 29210**

Board Members Present

Allison Bellomo, Chairperson
Sarah Pass, Vice Chair
Amy Dobson
Kimberly Foil
Dr. Aqil E. Surka

Absent Member

None

LLR Staff Members Present

Emily Farr, S.C. LLR Director
Reshma Parikh, LLR Office of Finance
Virginia Wetzel, LLR Office of Communications and Governmental Affairs
Brandy Duncan, Esq., Board Advice Counsel
Theresa Brown, Health and Wellness Program Manager
Pam Dunkin, Board Executive
Shaun Strother, Program Coordinator

Other

Capital City Court Reporter

Public Notice of this meeting was properly posted at the office of the South Carolina Board of Genetic Counselors, Synergy Business Park, Kingstree Building, 110 Centerview Drive in Columbia, South Carolina and posted on the Board's website and provided to any requesting persons, organizations, or news media in compliance with Section 30-4-80 of the 1976 South Carolina Code, as amended, relating to the Freedom of Information Act. A quorum is noted as present. All votes referenced herein were unanimous unless otherwise indicated.

NOTE: These Minutes are a record of the motions and official actions taken by the Board and a brief summary of the meeting.

Meeting Called to Order

Allison Bellomo, Chairperson, called the meeting to order at 10:15 a.m.

Approval of the Agenda

MOTION

On the motion of Ms. Pass, seconded by Ms. Foil, the board voted unanimously to approve the agenda. The motion passed.

Approval/Disapproval of Absent Board Members – No absentees

Approval of Minutes: April 29, 2025

MOTION

On the motion of Ms. Pass, seconded by Ms. Foil, the board voted unanimously to approve the minutes with corrections notated. The motion passed.

License/Renewal Fees – Discussion/Vote: S.C. LLR Director Emily Farr

S.C. LLR's Director Emily Farr and Reshma Parikh, LLR Office of Finance addressed the board regarding the license and renewal fees for the S.C. Genetic Counselors Board. After board discussions and questions were answered a motion was made.

MOTION

On the motion of Ms. Pass, seconded by Dr. Surka, the board voted unanimously to accept and approve the following fees for the S.C. Genetic Counselors Board license/renewal fees: Initial Licensure Fee of four hundred (\$400.00), Renewal Fee of three hundred and fifty dollars (\$350.00) and Reinstatement Fee of four hundred dollars (\$400.00). The motion passed.

Chairperson Remarks: Allison Bellomo

Allison Bellomo addressed the board.

Administrative Reports

Mrs. Dunkin presented the reports as information only.

a Board Executive Reports/Remarks – Pam Dunkin

- Finance Report

Mrs. Dunkin reviewed the finance report with the board. After board discussions, Director, Emily Farr addressed additional questions that the board had regarding the finance report.

- Legislative Update

Ms. Wetzel, from LLR's Office of Communications addressed the board. She provided information on Bills such as Bill #3257 and the revised/updated "Oath of Office" process. Ms. Wetzel also informed the board that she will provide the Board Executive, Pam Dunkin information to be provided to them after the January session begins. Furthermore, she mentioned that the board will need a representative to attend the meetings downtown. A discussion and vote on a "Legislative Liaison Contact and Co-Contact" will be on the next upcoming board meeting Agenda.

- Limited License Update

Ms. Dunkin provided the board with a update on the "Limited Licenses". She informed the board that a "E-Blast" had been sent to licensees. Also, a "Alert" is now available on the board's website regarding the "Limited License Application" and "New Regulations Effective May 23, 2025".

- Review List of New Licensees Issued 4/23/2025 to 7/8/2025

After the board review and discussion Board Chair, Ms. Bellomo requested that the new licensees report be separated by “In-state and Out-of-State” licensure moving forward.

- Number of Active Licensees as of 7/8/2025

The board reviewed the active licensees list.

After further discussions Board Chair, Ms. Bellomo addressed the board’s website. She stated that the Frequently Asked Questions (FAQ’s) section does not have any content and would like to have a link added. Mrs. Dunkin addressed the board and informed them that Ms. Strother had provided her with a list of “Frequently Asked Questions” however, they are awaiting to be reviewed. The topic “FAQ’s” will be placed on the next Agenda for further discussions.

New Business

a. Upcoming Travel Meetings – Discussion, Vote and Attendees

- South Carolina Genetic Counseling Society Conference:
Dates to Be Determined in Charleston, SC (MUSC)

MOTION

On the motion of Ms. Pass, seconded by Ms. Foil, the board voted unanimously to approve two (2) Board Member and two (2) staff members and Advice Counsel to attend the 2025 South Carolina Genetic Counseling Society Conference. The motion passed.

- American Society of Human Genetics: October 14-18, 2025 in Boston, MA

MOTION

On the motion of Ms. Pass, seconded by Dr. Aqil, the board voted unanimously to approve two (2) Board Member and two (2) staff members to attend the 2025 American Society of Human Genetics Conference. The motion passed.

b. Discussion on Expert Reviewer: Ratisha Brisbon

Ms. Brisbon addressed the board, After, board discussions Ms. Dunkin advised the board to send her the name and resumes for expert reviewer nominations. This topic will be added to the next upcoming board meeting for discussion and vote.

c. Discussion and Vote: 2026 Board Meeting Dates

- January 27, 2026 - Tuesday
- April 21, 2026 - Tuesday
- July 21, 2026 - Tuesday
- October 27, 2026 - Tuesday

MOTION

On the motion of Ms. Pass, seconded by Dr. Aqil, the board voted unanimously to approve the following 2026 board meeting dates: April 21, 2026, July 21, 2026 and October 27, 2026. The January 27, 2026 board meeting date was not approved and the first meeting date will be placed on the upcoming board meeting Agenda for discussion and vote. The motion passed.

Future Meeting Topics:

The board discussed the following future meeting topics: FAQ's, 2026 first board meeting date (February), and licensee list reports in-person and out-of-state,

Public Comments: None.

Adjournment

MOTION

On the motion of Ms. Pass, seconded Ms. Dobson, the board voted unanimously to adjourn. The motion passed. There being no other business, the meeting was adjourned at 11:30 a.m.